

EXECUTIVE ORDER ESTABLISHING THE DEPARTMENTS OF THE NUNATSIAVUT  
GOVERNMENT AND THE RESPONSIBILITIES OF THE MEMBERS OF THE NUNATSIAVUT  
EXECUTIVE COUNCIL (TRANSITIONAL)

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Registration [Date and Details of Registration to be Inserted]

EXECUTIVE ORDER MADE UNDER AUTHORITY OF THE NUNATSIAVUT GOVERNMENT  
ORGANIZATION (TRANSITIONAL) ACT

**Executive Order Establishing the Departments of the Nunatsiavut Government and the  
Responsibilities of the Members of the Nunatsiavut Executive Council (Transitional)**

Nunatsiavut Executive Council Order # \_\_\_\_\_, \_\_\_\_\_, 200\_

The President of Nunatsiavut, acting with the advice of the Nunatsiavut Executive Council, is pleased to  
**ORDER** that:

**Short Title**

1

This Executive Order is the *Nunatsiavut Government Transitional Organization Order*.

**Authority**

2

This Executive Order is made under section 40 of the *Nunatsiavut Government Organization  
(Transitional) Act*.

**Interpretation**

3

(1) Unless the context otherwise requires, terms used in this Executive Order have the same meaning  
as in the *Nunatsiavut Government Organization (Transitional) Act*.

(2) In this Executive Order:

“Board” means the Transitional Management Board established under section 25.

- (3) The designation in this Executive Order of positions constituting the senior management of the several departments is not intended to be, and must not be construed to be, definitive or exhaustive of the positions and personnel that constitute the Management Division under the *Civil Service Act* or of the senior managers of any Department.

## **Part 1 Secretariat of the Nunatsiavut Executive Council**

### **Nunatsiavut Secretariat**

4

There shall be a Secretariat of the Nunatsiavut Executive Council, referred to as the Nunatsiavut Secretariat, which shall operate as a Department of the Nunatsiavut Government reporting directly to the President.

### **Functions of Nunatsiavut Secretariat**

5

The Nunatsiavut Secretariat shall have the following duties and perform the following functions:

- (a) developing and preparing policy and priority proposals for recommendation to the President-in-Council;
- (b) developing and preparing the legislative agenda of the Nunatsiavut Government;
- (c) providing advice to the President-in-Council respecting strategies for the transition to a fully operational Presidency, Assembly, Executive Council and administrative organization in terms of the Constitution;
- (d) developing and preparing public information, communications and media relations policies and priorities for recommendation to the President-in-Council;
- (e) managing and distributing Nunatsiavut Government publications as directed by the President-in-Council;
- (f) to exercise powers and responsibilities assigned pursuant to the *Nunatsiavut Laws Registry Act*;
- (g) administering the cultural and linguistic affairs of the Inuit and the Nunatsiavut Government, including archaeological and historic resources;
- (h) ensuring the supply of translation services for the public in relation to Nunatsiavut Government programs and services;
- (i) to advise the President-in-Council with respect to the intergovernmental affairs of the Nunatsiavut Government including the negotiation of intergovernmental agreements and the implementation of protocols related to governmental occasions;
- (j) to advise the President-in-Council with respect to the implementation of obligations of the Nunatsiavut Government under overlapping claims agreements with other aboriginal peoples and the Constitution; and

- (j) planning and implementing feasts and other ceremonial occasions hosted by the Nunatsiavut Government as directed by the President-in-Council;

### **Presidential Portfolio**

6

The President of Nunatsiavut is the Minister responsible for:

- (a) the Nunatsiavut Secretariat;
- (b) Intergovernmental Affairs;
- (c) the Registry of Laws;
- (d) Torngâsok and Inuit cultural affairs and language; and
- (e) community healing.

### **Senior Management of the Nunatsiavut Secretariat**

7

The following shall constitute the senior management of the Nunatsiavut Secretariat:

- (a) The Secretary of the Nunatsiavut Executive Council who shall in addition to the duties assigned under the *Nunatsiavut Government Organization (Transitional) Act* be Deputy Minister of the Nunatsiavut Secretariat and chair of the Board;
- (b) The Director of Planning and Intergovernmental Affairs who shall be responsible to the Secretary for all matters related to:
  - (i) policy planning and priority determination;
  - (ii) developing and preparing the legislative agenda of the Nunatsiavut Government;
  - (iii) strategies for the transition to a fully operational Presidency, Assembly, Executive Council and administrative organization in terms of the Constitution;
  - (iv) the intergovernmental affairs of the Nunatsiavut Government including relations with other aboriginal peoples;
  - (v) planning and implementing feasts and other ceremonial occasions hosted by the Nunatsiavut Government;
- (c) a Director of Communications who shall be responsible to the Secretary for all matters related to communications, media relations liaison with the Inuit Communities, interpreter and translation services and publications of the Nunatsiavut Government; and

- (d) the Director of Torngasok who shall be responsible to the Secretary for all matters related to Inuit cultural affairs, language and historic resources.

## **Part 2 Department of Nunatsiavut Affairs**

### **Department of Nunatsiavut Affairs**

**8**

There shall be a Department of the Nunatsiavut Government to be known as the Department of Nunatsiavut Affairs.

### **Functions of Department of Nunatsiavut Affairs**

**9**

The Department of Nunatsiavut Affairs shall have the following duties and perform the following functions:

- (a) overseeing implementation of the Labrador Inuit Land Claims Agreement;
- (b) to assist Departments in the preparation and drafting of Nunatsiavut Government legislation;
- (c) administering and overseeing the enrolment of beneficiaries of the Labrador Inuit Land Claims Agreement and the maintenance of the Register of Beneficiaries;
- (d) enforcing Inuit Laws and providing legal services required by the Nunatsiavut Government;
- (e) management and administration of Nunatsiavut Government public works, facilities and infrastructure; and
- (f) establishing and administering programs and services related to youth and recreation.

### **First Minister Responsible for Department of Nunatsiavut Affairs**

**10**

The First Minister of Nunatsiavut shall act as the Minister of the Department of Nunatsiavut Affairs and is the Minister responsible for:

- (a) implementation of the Labrador Inuit Land Claims Agreement;
- (b) the administration of justice and the legal services required by the Nunatsiavut Government;
- (c) eligibility and enrolment of beneficiaries of the Labrador Inuit Land Claims Agreement;
- (d) the management of Nunatsiavut Government public property;
- (e) programs and services for youth and education.

### **Senior Management of the Department of Nunatsiavut Affairs**

**11**

The following shall constitute the senior management of the Department of Nunatsiavut Affairs:

- (a) a Deputy Minister of the Department of Nunatsiavut Affairs;
- (b) a Director of Legal Services and Public Property who shall be responsible to the Deputy Minister for all legal services required by the Nunatsiavut Government and the administration of all Nunatsiavut Government public property;
- (c) a Director to be known as the Registrar of Members who shall be responsible to the Deputy Minister for all matters related to enrolment of beneficiaries of the Labrador Inuit Land Claims Agreement;
- (d) a Director to be known as the Director of Youth and Recreation who shall be responsible to the Deputy Minister for all programs and services related to youth and recreation; and
- (e) a Director to be known as the Director of Implementation who shall be responsible to the Deputy Minister for all matters related to the implementation of the Labrador Inuit Land Claims Agreement.

### **Part 3 Department of Finance and Human Resources**

#### **Department of Finance and Human Resources**

12

There shall be a Department of the Nunatsiavut Government to be known as the Department of Finance and Human Resources.

#### **Functions of Department of Finance and Human Resources**

13

The Department of Finance and Human Resources shall have the following duties and perform the following functions:

- (a) overseeing the financial planning and financial management of the Nunatsiavut Government including the raising and collection of revenues and the control of expenditures; and
- (b) overseeing the human resource needs of the Nunatsiavut government including staffing, the training and development of staff, staff relations and the administration of staff pay and benefits.

#### **Treasurer Responsible for Department of Finance and Human Resources**

14

The Nunatsiavut Treasurer shall be the Minister of the Department of Finance and Human Resources and is the Minister responsible for:

- (a) financial affairs of the Nunatsiavut Government;
- (b) the human resources of the Nunatsiavut Government;

- (c) supplying and managing the information technology needs and resources of the Nunatsiavut Government; and
- (d) the Inuit Settlement Trust and the Tasiujatsoak Trust.

### **Senior Management of the Department of Finance and Human Resources**

#### **15**

The following shall constitute the senior management of the Department of Finance and Human Resources:

- (a) a Deputy Treasurer and Comptroller who shall be the Deputy Minister of the Department of Finance and Human Resources;
- (b) a Director of Finance who shall be responsible to the Deputy Treasurer and Comptroller for collecting and accounting for all revenues of the Nunatsiavut Government, making and accounting for all disbursements of the Nunatsiavut Government, including payroll, for all financial and business plans of the Nunatsiavut Government, and for all internal audits of the Nunatsiavut Government;
- (c) the Director of Human Resources who shall be responsible to the Deputy Minister for all matters related to the staff of the Nunatsiavut Government and the management of the offices, office facilities and office equipment required by the staff of the Nunatsiavut Government; and
- (d) a Director of Information Technology who shall be responsible to the Deputy Minister for the supply and administration of the information technology requirements of the Nunatsiavut Government.

### **Part 4 Department of Health, Education and Social and Economic Development**

#### **16**

There shall be a Department of the Nunatsiavut Government to be known as the Department of Health, Education, and Social and Economic Development.

### **Functions of Department of Health, Education and Social and Economic Development**

#### **17**

The Department of Health, Education and Social and Economic Development shall have the following duties and perform the following functions:

- (a) establishing and administering economic development policies, programs and services for the Nunatsiavut Government and promoting the economic development of Nunatsiavut;
- (b) establishing and administering educational policies, programs and services for the Nunatsiavut Government and promoting the education of Inuit;

- (c) establishing and administering housing policies, programs and services for the Nunatsiavut government and the Inuit; and
- (d) establishing and administering health and social service policies, programs and services for the Nunatsiavut Government and promoting the health and social well being of Inuit.

### **Minister of Health, Education and Social and Economic Development**

**18**

The Nunatsiavut Minister of Health, Education and Social and Economic Development is also the Minister responsible for:

- (a) Inuit economic development including the Labrador Inuit Development Corporation;
- (b) Inuit education;
- (c) housing for Inuit;
- (d) Inuit health; and
- (e) the social well being and development of Inuit.

### **Senior Management of the Department of Health, Education and Social and Economic Development**

**19**

The following shall constitute the senior management of the Department of Health, Education and Social and Economic Development:

- (a) a Deputy Minister of Education and Economic Development;
- (b) a Director of Inuit Education who shall be responsible to the Deputy Minister of Education and Economic Development for all matters related to the educational policies, programs and services of the Nunatsiavut Government and the education of Inuit;
- (c) a Deputy Minister of Health and Social Development; and
- (d) a Director of Health and Social Development who shall be responsible to the Deputy Minister of Health and Social Development for all matters related to the health policies, programs and services of the Nunatsiavut Government and the health of Inuit and for all matters related to the housing and social policies, programs and services of the Nunatsiavut Government and the social well being and development of Inuit.

## **Part 5 Department of Lands and Natural Resources**

### **Department of Lands and Natural Resources**

20

There shall be a Department of the Nunatsiavut Government to be known as the Department of Lands and Natural Resources.

### **Functions of Department of Lands and Natural Resources**

21

The Department of Lands and Natural Resources shall have the following duties and perform the following functions:

- (a) management and administration of Labrador Inuit Lands, Specified Materials, Carving Stone and Inuit rights and interests in relation to Water and subsurface resources in Labrador Inuit Lands;
- (b) establishing and administering policies, programs and services for the protection and use of Labrador Inuit Lands and Water in Labrador Inuit Lands;
- (c) establishing and administering policies, programs and services for the protection of the Environment in Labrador Inuit Lands and the assessment of development projects in Labrador Inuit Lands;
- (d) management of fauna and flora in Labrador Inuit Lands including fish, wildlife and forestry;
- (e) management and regulation of harvesting on Labrador Inuit Lands and harvesting by Inuit for domestic purposes in the Labrador Inuit Settlement Area;
- (f) the promotion, conduct and management of research related to Labrador Inuit Lands, natural resources and Inuit use of land and resources; and
- (g) the implementation and administration of impacts and benefits agreements

### **Minister of Lands and Natural Resources**

22

The Minister of Lands and Natural Resources is the Minister responsible for:

- (a) Labrador Inuit Lands and all natural resources in Labrador Inuit Lands, both renewable and non-renewable;
- (b) the management and regulation of Inuit Harvesting;
- (c) protection of the Environment;
- (d) establishment of Exploration Standards and the approval of Work Plans;
- (e) the establishment and management of protected areas in Labrador Inuit Lands; and
- (f) the implementation and administration of impacts and benefits agreements.



## **Senior Management of the Department of Lands and Natural Resources**

24

The following shall constitute the senior management of the Department of Lands and Natural Resources:

- (a) a Deputy Minister of Lands and Natural Resources;
- (b) a Director of Environment, Lands and Non-Renewable Resources who shall be responsible to the Deputy Minister for:
  - (i) the protection of the environment of Nunatsiavut, the assessment of the environmental impacts of developments in Labrador Inuit Lands and the establishment, management and administration of protected areas in Labrador Inuit Lands; and
  - (ii) all matters related to the use, management and administration of Labrador Inuit Lands other than protected areas in Labrador Inuit Lands and for the management of Nunatsiavut Government public property; and
- (c) a Director of Renewable Resources who shall be responsible to the Deputy Minister for:
  - (i) all matters related to the management of Water in Labrador Inuit Lands and the harvesting of fish on Labrador Inuit Lands or by Inuit, including the allocation of resources and licenses; and
  - (ii) all matters related to the management of plants in Labrador Inuit Lands and the harvesting of wildlife and plants in Labrador Inuit Lands and by Inuit, including the allocation of wildlife and plant resources.

## **Part 6 Transitional Management Board**

### **Transitional Management Board**

25

There shall be a Transitional Management Board comprised of the Secretary, who shall be the chair and convening officer and the Deputy Ministers of the Departments.

### **Additional Members**

26

The Secretary may invite to meetings of the Board from time to time such Directors as the Board considers necessary or appropriate.

### **Functions of Transitional Management Board**

27

Subject to the time limitations set out in section 28, the function of the Board is to provide advice to the President-in-Council on the following:

- (a) generally, the development of interdepartmental coordinative mechanisms within the Nunatsiavut Government;
- (b) the coordination of public policy planning and legislative planning in subject areas that involve the Portfolios of two or more Departments or Agencies;
- (c) the development of management, administrative and human resources strategies that are government-wide in their objectives;
- (d) transition planning and implementation; and
- (e) other matters as assigned by the President-in-Council.

**Deputy Ministers may serve as acting Directors**

**28**

Despite anything else in this Order, a Deputy Minister may serve as the acting Director for any functions and responsibilities assigned to a Director in the Deputy Minister's Department.

**Transitional Executive Order**

**29**

This Executive Order is intended to be transitional and, unless rescinded, superceded, renewed or replaced before it expires, this Executive Order expires 60 days after the Executive Council is sworn in following the second election of the ordinary members of the Nunatsiavut Assembly.