



**REQUEST FOR PROPOSALS
OFFICE SPACE – NUNATSIAVUT
(RIGOLET, MAKKOVIK, POSTVILLE, HOPEDALE & NAIN)**

The Nunatsiavut Government is currently seeking additional office space in the Inuit Communities of Rigolet, Makkovik, Postville, Hopedale and Nain. The Nunatsiavut Government is requesting proposals from individuals or business who would be interested in leasing office space in each of these communities.

Those who wish to make a proposal are expected to provide to the Nunatsiavut Government:

- The full name of the legal owner(s) of the property;
- Diagram of the existing interior of the building.
- A written summary of the size and condition of the property including the number and size of any existing offices, common areas, washrooms, etc. as well as wheelchair accessibility and fire detection/suppression; and
- The proposed price and terms for which the owner is prepared to lease the property.

Interested proponents are to provide the information above in writing in a sealed envelope marked “Confidential – Office Space, Nunatsiavut” no later than 4:00 p.m. on August 18, 2020 at the Nunatsiavut Government offices in Makkovik, Nunatsiavut and addressed to:

Terry Rice, Property Manager
Nunatsiavut Government
Mail: P.O. Box 92, Makkovik, NL A0P 1J0
Telephone: (709) 923-2365
Fax: (709) 923-2366

Cost, size, location and condition of a property are factors that will be considered by the Nunatsiavut Government in evaluating proposals. Proposals will also be evaluated on the principle of value for money, which includes an evaluation of the Inuit Content Factor pursuant to the *Procurement Act*.

The Nunatsiavut Government reserves the right to not accept the lowest-cost or any proposal. The Nunatsiavut Government reserves the right to cancel this Request for Proposals at any time. No offer for any lease is binding until a formal lease agreement is signed between the Nunatsiavut Government and a proponent.