

Program Planning and Support Coordinator



Location:

Nunatsiavut/ HVGB

Department:

Health & Social Development

Term:

Permanent Full-Time

Closing Date:

October 21, 2020

Responsibilities:

- Provide support during the delivery of community-based and land-based trauma and addiction programming, through planning and recruitment of support from within community of practice
- Support coordination and communication with regional and community partners for successful trauma and addictions programming.
- Manage communications through media relations, social media, etc.
- Process program evaluation reports
- Ensure technology is available and set up correctly for all operations; such as, video conferencing, presentations etc.
- Help build positive relations within the team and external parties
- Engage with individuals who are attending trauma and addictions programming
- Coordinate with community and organizations for program delivery. Ensuring the following: space availability for programming, travel arrangements and accommodations are secured and equipment is available for specific programming needs.
- Other related as required

Qualifications:

- Diploma in community studies, Indigenous studies or equivalent
- Knowledge in MS office program, video conferencing, and presentation etc.
- Knowledge of program planning/coordination
- Time-management and organizational skills
- Understanding of intergenerational trauma and impacts
- Knowledge of Inuit history, culture, and way of life
- In addition the successful candidate will be willing to spend significant portion of time travelling for work-related activities in the NG region

Assets:

- Bilingual in Inuktitut and English

Contact:

careersonline@nunatsiavut.com

Applications should be forwarded before 4:30pm on closing day.

The Nunatsiavut Government is an equal opportunity employer however preference will be given to beneficiaries of the Labrador Inuit Land Claims Agreement. Applicants are asked to clearly state their Nunatsiavut beneficiary number on their cover letter or resume when applying.

Atuinnagutjijiulluni Ikajuttiulunilu Aulatsijitsak



Nani:

Nunatsiavummi/HVGB

SuliaKapvik:

Inositsiagittotitsijet Inuillu Pivalliagutitsanginnut

Kanga:

SuliaKainnaluni

killilipvinga:

October 21, 2020

kamagijatsat:

- Ikajuttiugialik suliangutillugu nunalinni nunamilu uKumaitsajunut atulukaKattatunullu ikajuttauninginni, atuinnaguinnikut Kinijannikullu ikajuttisannik nunanni suliaKaninginni
- Ikajuttiugialik aulatsinikkut uKâlaKatiKannikut nunaKatigengituni nunaKatigennilu pitsiagasuamut uKumaitsajunut atulukaKattatunullu sulianguningani.
- Aulatsigialik Kaujisautinik Kagitaujattigut, nâlautikkut, tusagatsanik taimaittugalannik
- Allagialik Kaujisautinik sulianguningani Kanutsiak pilimmangâta
- Ikumakkotunik atuinnagutjisiagialik atujaunitsanginni: sollu katimautiusonik Kagitaujattigut, takujatsanik, taimaittugalannik
- PitsiaKatiKajutsak suliaKattiminik asinginnilu suliaKattinik
- IkajuKattajutsak ilauKataujunik uKumaitsajunik atulukaKattatunillu sulianguningani
- Aulatsigialik nunalinni suliaKapvinilu suliangutillugu. kamatsialuni makuninga: initsaKatsianinginnik, aullagiaKappata tujummiuvitsanillu atuinnausiattilugit pigumajautuappata.
- Asinginnilu pikKujauguni.

Ilisimausigigialingit:

- NalunaikkutaKagialik nunalinni ilisasimannimut, NunaKakKâsimajuit Ilisautinginnik atjigalanginnilonnet
- Kaujimajutsak Kagitaujattigut atugianga MS suliaKapvimi atu jauKattatunik, Kagitaujattigut katimausunik, takujatsaliugunnagiamullu, taimaittugalannik
- Kaujimajutsak suliangugialinnik atuinnagutjigiamik/aulatsigiamik
- SuliaKatsiasongujutsak sitontimini kamatsiasongullunilu suliaGijamminik
- Tukisimajutsak ilaget uKumaitsaKattaninginnik attunigijaugusinginnilu
- Kaujimajutsak Inuit Kaujimausinginnik, ilukKusinginnik inosiginnilu.
- Ammalugiak suliatatâjuk aullakatainnajutsak suliaKannimini NG-kut nunanginni.

Ikajullagigajattut

- UKâlasongulluni tukisiallunilu Inuttitut Kallunâtitullu

Kaujisallutit:

careersonline@nunatsiavut.com

Ottugautet âjausimagialet fimfiliak apvaKâttinagu matuttauvingata ullungani.

Nunatsiavut kavamanga atjigettisiKattatuk suliatasiuttunik tavatuak pigumajauluaKattatut ikajuttaugutilet Labrador Inuit Nunamik Satusainnimut AngiKatigegutingani. Ottugajuit allasiasimakKujajut Nunatsiavut ikajuttaugutilet numuranganik allavitsangata pigianningani suliatasiugutimmilonnet ottugannimi.



NUNATSIAVUT
kavamanga Government

