

Illusuak Cultural Centre Manager



Location:

Nain, NL

Department:

Language, Culture, & Tourism

Term:

Permanent Full-Time

Closing Date:

July 13, 2022

Responsibilities:

- Develop and implement a marketing and promotion strategy for Illusuak.
- Plan, coordinate and review the annual work plan for the Illusuak programs and services, including the preparation of annual operational budgets.
- Manage all financial affairs, including revenue development.
- Plan and coordinate the scheduling of programs and services for Illusuak, including the coordination of visits by tourists from cruise ships and outreach programs to the five Inuit communities.
- Develop proposals to secure external funding for cultural programs, complete report writing and evaluation of such programs.
- Provide written communications, reports and presentation on Illusuak, as required.
- Responsible for the management and administration of tenants, in conjunction with the Public Property division.
- Develop strong community relationships and partnerships to support programming and events.
- Training and in-servicing as required.
- Travel as required.
- Other related duties as required

Qualifications:

- Graduation with a bachelor's degree in tourism management, business administration, or related discipline (or a combination of relevant education and experience);
- Understanding of Labrador Inuit culture and of the five Inuit communities;
- Ability to assume responsibility, work independently, prioritize and meet deadlines, handle multiple and varied tasks;
- Excellent written and analytical skills including report and proposal writing;
- Excellent communication and interpersonal skills.

Contact:

careersonline@nunatsiavut.com

Applications should be forwarded before 4:30pm on closing day.

The Nunatsiavut Government is an equal opportunity employer however preference will be given to beneficiaries of the Labrador Inuit Land Claims Agreement. Applicants are asked to clearly state their Nunatsiavut beneficiary number on their cover letter or resume when applying.

Illusuak IlukKusiligipvingani AngajukKâsak



Nani:
Nainimi, NL
suliaKapvik:
UKausilittânimmik, IlukKusiligittânimmik, Niuggutuligittânimmilu
Kanga:
SuliaKainnaluni Ilonnainik SitondiKalluni
killilipvinga:
Julai 13, 2022
kamagijatsat:
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Kaujisallutit:
careersonline@nunatsiavut.com
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Nunatsiavut kavamanga atjigettisiKattatuk suliatsasiuttunik tavatuak pigumajauluaKattatut ikajuttaugutilet Labrador Inuit Nunamik Satusainnimut AngiKatigegutingani. Ottugajuit allasiasimakKujaujut Nunatsiavut ikajuttaugutilet numuranganik allavitsangata pigianningani suliatsasiugutimillonnet ottugannimi.