**Job Opportunity** 



# **Housing Commission Fieldworkers**

## Nain, Hopedale, Makkovik, Postville, and/or Rigolet

### Work as part of a local Inuit team leading data collection

#### Flexible working hours and schedule

#### **Duties**

Upon successfully completing the paid Housing Needs Assessment Training in Happy Valley-Goose Bay, Fieldworkers will be ready to take on the following tasks:

- ✓ Make initial contact with survey participants and schedule one-on-one confidential appointments;
- ✓ Use provided tablets to conduct survey questionnaires at personal residences;
- ✓ Ensure information collected is protected;
- ✓ Respond to questions community members may have about the Housing Needs Assessment Survey or about their participation;
- ✓ Other related duties as required.

#### If you have any of the following, consider applying:

- ✓ A High School Diploma or equivalent
- ✓ Fluency or familiarity with Inuttitut
- ✓ Willingness to work flexible hours
- ✓ Confidence in making cold calls and conducting interviews
- ✓ Ability to travel to other Nunatsiavut communities (not necessarily required)
- ✓ Experience using digital tools such as online or mobile applications for data collection
- ✓ Experience conducting surveys and working with confidential information

Applications are being accepted until positions are filled

Priority for selection will be given to Beneficiaries of the Labrador Inuit Land Claim Agreement. Send resumes to: careers@nunatsiavut.com