

Senior Health Policy Analyst



Location:

Nunatsiavut

Department:

Health & Social Development

Term:

Permanent Full-Time

Closing Date:

October 11, 2023

Responsibilities:

- Writing, editing, formatting, revising and evaluating policies, procedures, and manuals for program and service areas under Department Health & Social Development (DHSD) for review by program Supervisors and approval by senior leadership
- Collecting and synthesizing information to inform policies, procedures, and program manuals, which support evidence-informed and innovative service delivery, while maintaining culturally appropriate, trauma-informed and harm reduction philosophies
- Preparing, editing, and formatting briefing materials, information notes, option papers, and presentations for approval and delivery by director and departmental senior leadership
- Preparing, editing, and formatting annual and program reports based on synthesis of program indicators, with input and approval by program Manager and Director
- Preparing funding proposals based on input from program area leadership and the requirements of the funding area, for approval by Director
- Reviewing required materials (such as provincial and federal government documents and reports; documentation and reports for strategic working groups, etc.) and develop concise briefings for senior leadership, as required
- Preparing divisional responses to sensitive areas of communication, as required
- Co-develop and provide input into program materials and presentations for program managers and Directors
- Collaborate with various senior level positions within DHSD including the Monitoring and Evaluation Specialist, Research Coordinator, Epidemiologist, etc.

Qualifications:

- Bachelors degree with pertinent major and/or significant experience with policy writing and development
- Demonstrated excellence in writing and analytical skills
- Exceptional communication skills and ability to consider audience to adapt communication style
- Strong preference for someone with experience in strategic planning and policy writing
- Preference for knowledge of culturally-appropriate, trauma informed, and harm reduction philosophies
- Preference for knowledge of Inuit and northern Indigenous communities

Assets:

- Bilingual in Inuktitut and English

Contact:

careersonline@nunatsiavut.com

Applications should be forwarded before 4:30pm on closing day.

The Nunatsiavut Government is an equal opportunity employer however preference will be given to beneficiaries of the Labrador Inuit Land Claims Agreement. Applicants are asked to clearly state their Nunatsiavut beneficiary number on their cover letter or resume when applying.

Angijutlinit Inosiligijinit Maligatsanik Kaujisattisak



Nani:

Nunatsiavummi

SuliaKapvik:

SuliaKapvinga Inositsiagittotsigasuanimut Inuillu Pivalliagutitsanginnut

Kanga:

SuliaKainnaluni Ilonnainik SitontiKalluni

killilipvinga:

Oktobera 11, 2023

kamagijatsat:

- Allatiugialik, âkKegiattiugialik, atuinagutjigialik, Kimiggugialillu maligatsanik, pikatausiugialinnik, atugatsanillu suliaKattinut suliaKapvinillu Inosiligijet (DHSD) Kimiggutausongutillugit Aulatsijinut kajusiutjaullutillu sivukkatattinut
- katitsuigialik katitsulugillu Kaujisautinik Kaujitsiutaugunnatunik maligatsanik piusigijaugialet amma suliangujunik malitgatsanginnik, ikajuttaugutiuKattatunut ilukKusinginnik uKumaitsajunut Kaujimajautsiatillugit amma ânnitauttailijuKagiananik, kamajiulluni sunatuinnanik.
- Atuinagutjigialik, âkKegialillu Kaujisautinik, unikkausinik, atujaugajangâttunuk, takujatsanillu kajusiutjaugiaKatillugit atujaugiaKatillugillu aulatsijinut angajukKânullu
- Atuinagutjigialik, âkKegialillu jâri tamât Kaujisautinik, suliaKattinut Kaujisautitsanillu atullugit suliaKattinut kamagijaujutsautillugit AngajukKâp aulatsijiuplu.
- Atuinagutjigialik kenaujatsasiugiamik Kinugautinik takunnalugit ikajutjiKattaluni suliangujunut sivukkatattinut amma suliaKattusasiuttelu kenaujatsasiugiannimik angiutaunitsanut aulatsijimmut.
- Kimiggugialik atugatsanik (prâvinsimi federalit kavamanganit Kaujisautinginnik; allataumajunik kiggatuttinut) sakKititsiKattagialillu Kaujigatsanik sivukkatattinut, pikKujauguni
- kiuKattagialik uKautaujut kamagitsialugit, pikKujauguni
- ikajugunnagialik kiusongullunilu atugatsanik takujatsanillu SuliaKattinut atugumâttanginnik Aulatsijellu
- SuliaKaKatiKagialik puttunitsanettunuk suliaKattinuk DHSD-kuni ilautillugit kamatsianik Kimiggunillu piluattillugit Aulatsijinga, Kaujisattiup Aulatsijinga, Ânniasiutiligijingillu, asinginnitauk

Ilisimausigigialingit:

- NalunaikkutaKagialik puttunitsaganit tamatsuminga suliaKagiamik suliaKasimallunilonnet maligatsanik allasongugiamik sakKititsigiamillu
- Allasiasongujutsak Kimiggusiasongujutsalu
- UKâlaKatiKatsiasongugialik isumagitsialugit tusâjut tukisinatsiagasuamut
- Pigumajauluattuk suliaKasimajuk atuinagutjigiamik maligatsanillu allagunnaluattuk
- Pigumajauluammijuk KaujimausiKatsiatuk ilukKusiliginimik malitsiasomik, uKumaitsasimajunik ikajugunnaluni, uKilliumititsigunnaluni pilukattaumajut uKumaigijanginnik
- Pigumajauluattuk KaujimausiKajuk Inunnik taggatinni nunalinginnilu.

Ikajuvaliutiugajattut

- UKâlasongugialik Inuktitut Kallunâtitullu

Kaujisallutit:

careersonline@nunatsiavut.com

Ottugautet âjausimagialet fimfiliak apvaKâttinagu matuttauvingata ullungani.

Nunatsiavut kavamanga atjigettisiKattatuk suliasasiuttunuk tavatuak pigumajauluaKattatut ikajuttaugutilet Labrador Inuit Nunamik Satusainnimut AngiKatigegutingani. Ottugajuit allasiasimakKujajut Nunatsiavut ikajuttaugutilet numuranganik allavitsangata pigianningani suliasasiugutimmillonnet ottugannimi.