

# Shipper/Receiver



## **Location:**

Happy Valley-Goose Bay

## **Department:**

Health & Social Development

## **Term:**

Permanent Full-Time

## **Closing Date:**

November 15, 2023

## **Responsibilities:**

- Assist couriers with unloading and loading of packages.
- Inspect ingoing and outgoing packages for completeness and for damaged goods.
- Proper and safe packaging of customer items using packaging equipment.
- Prepare and maintain documentation for shipments and keeping other paperwork neat and organized.
- Organize the shipping area
- Safe work methods are practiced and awareness of work site hazards is maintained
- Other related duties as required

## **Qualifications:**

- High School diploma with at least 6 months experience
- Good organizational and interpersonal skills
- Basic computer skills
- Knowledge of Occupational Health and Safety Act.
- Must have a demonstrated awareness of proper bending and lifting techniques and be able to lift and carry 22 kg.
- Valid Class 5 Drivers License

## **Assets:**

- Bilingual in Inuktitut and English

## **Contact:**

[careersonline@nunatsiavut.com](mailto:careersonline@nunatsiavut.com)

Applications should be forwarded before 4:30pm on closing day.

The Nunatsiavut Government is an equal opportunity employer however preference will be given to beneficiaries of the Labrador Inuit Land Claims Agreement. Applicants are asked to clearly state their Nunatsiavut beneficiary number on their cover letter or resume when applying.

## Nani:

Happy Valley-Goose Bayimi

## suliaKapvik:

SuliaKapvinga Inositsiagittotisigasuannimut Inuillu Pivalliagutitsanginnut

## Kanga:

SuliaKainnaluni Ilonnainik SitontiKalluni

## killilipvinga:

November 15, 2023

## kamagijatsat:

- IkajuKattaluni allaljusiatigut tikisattausimajunik tikisânik usilittulutik usilittutlugillu.
- KimigguKattalugit tikisattausimajuit tikinitsangit amma tikisattausimajuit aullatitaugatsait tikisât pijagesimanningit takutsaulittilugit amma siKullusimammangâta KimiggusiaKattatlugit.
- Taimâtsaianak amma ânnitailigutet pokKainimmi pisiniattausimajuit piKutinginnik atulluni pokKaigutinik.
- AtuinnaguttisiKattaluni amma suKusittailititsiluni allaKutinik aullatitaugatsanik amma piulimatsialugit tuappingattitailillugit âkKisusimatsialugit.
- Aullatitaugatsait ininga âkKisusimatsialugu.
- Ânnitailigutet suliaKapvimi atujauKattavut ilijausimatsiatlutik suliaKapvimi amma Kaujimajuatitautlutik ânnesot suKusittailititsilillu.
- Asingillu sulianganut ilingaju nik pigiaKatuaguni

## Ilisimausigigialingit:

- Ilinniavimmi pijagesimanniminiKalluni nalunaikkutamik suliaKasimalluni ilalinnik sâtsini takKini.
- ÂkKisuisonguKattagiamut atuinnaguttisigiamik amma piujullagimmik suliaKaKatiKatsiasongulluni.
- IlisimautiKalluni SuliaKapvimi ânnitailigiamik kamatsiasongulunilu Inositsiaginnimi amma kamatsiasongunimmi PikKujakkut.
- SakKijâtitsiluni Kaujimanikkut suliaKaliguni ukuKattagiaKalânniminik amma KangattaiKattagiamullu uKumaittunik Kangattaisongulluni itjulugillu 22 kilugrâm uKumainnilinnik.
- NalunaikkutaKalluni Class 5 laisinsimik motakâmut.

## Kaujisallutit:

[careersonline@nunatsiavut.com](mailto:careersonline@nunatsiavut.com)

Ottugautet âjausimagialet fimfiliak apvaKâttinagu matuttauvingga ullungani.

Nunatsiavut kavamanga atjigettisiKattatuk suliatsasiuttunik tavatuak pigumajauluaKattatut ikajuttaugutilet Labrador Inuit Nunamik Satusainnimut AngiKatigegutingani. Ottugajuit allasiasimakKujaujut Nunatsiavut ikajuttaugutilet numuranganik allavitsangata pigianningani suliatsasiugutimmilonnet ottugannimi.