

CULTURE PROGRAM MANAGER

DEPARTMENT: LANGUAGE, CULTURAL AND TOURISM

TERM: TEMPORARY FULL-TIME (3 YEARS)

COMMUNITY: NUNATSIAVUT

CLOSING: DECEMBER 21, 2023

Responsibilities:

- Design and execute research programs to gather information needed to better understand cultural programs that are currently being offered and where there are a lack of cultural programs
- Work in partnership with all Nunatsiavut Government (NG) departments and support implementation of cultural practices and programs within multiple departments and across communities;
- Responsible for the development, planning and coordination of the cultural community programming under the Division of Culture
- Developing short term and long term goals that is in line with the strategic plan and building work plans based on the goals. Address key determinants of the inclusion of cultural practices through a wide range of initiatives, programs, and policies involving community, provincial, national, university, private and non-profit partners;
- Develop proposals to secure external funding for cultural programs and services
- Provide written communications, reports and presentations updating colleagues and other interested parties on community-level cultural program status and support needs, program outcomes and relevant policy recommendations.
- Maintains accurate and up to date data and reporting tools;
- Submits month end reports and other relevant reports as requested;
- Developing an evaluation method to assess program strengths and identify areas for improvement.
- Overseeing and administering all budgets and reporting related to these projects.

Qualifications:

- Preference will be given to applicants with Community Studies Diploma or equivalent from a recognized institution with 5-10 years equivalent experience and prior supervisory experience. A combination of relevant education and/or experience will be considered
- Knowledge of Inuit Culture, Language and Inuit Communities.
- Demonstrate good oral, interpersonal, written communication and organizational skills.
- Working knowledge of MS Word/Excel/Windows.
- Experience in working with office equipment.
- Work as a member of a team.
- Work independently with minimal supervision.

Assets:

- Bilingual in Inuktitut and English

Benefits:

- Competitive Paid Leave Package
- Travel Benefit
- Labrador Allowance
- Group insurance including health and dental
- Group pension

Contact:

careersonline@nunatsiavut.com

Applications should be forwarded before 4:30pm on closing day.

Responsibilities (Continued):

- Work closely with the Language program Coordinators to incorporate language into all programs.
- Responsible for management of any staff directly under the division associated with Cultural programming
- Responsible for research, development and implementing of policy around cultural initiatives
- Training and inservicing as required.
- Travel as required.
- Other related duties as required.

kamagijatsat:

- Sanangualugit amma atuttaulitlugu Kaujisannik suliangujuit katitsuilugit Kaujisautiusimajunik pigumajauunit piusiumik tukisitsialuni piusituKait suliangujuit tunijaujunut ammalu piusituKannik suliangujunut.
- SuliaKaKattaluni ikajuttigenniumik nani Nunatsiavut kavamangani (NG) SuliaKapvingani amma ikajuKattaluni atuliaKittitaugutet PiusituKannik taimaittunik amma suliangujuit nanituinnanik suliaKapvingani amma nunagijaujunut;
- kamagiaKajuk pivalligutinnik, pannaigutiKasongulluni amma aulatsiKattalunilu ilikKusinnik nunalingata ikajotiugunatunut atagut ikajotiuninginnit ilikKusinnik
- SakKitsiKattaluni naittunik sivutunik amma takijumik sivutunik akkitaugesimajut piusigijaugialinnik pannaigutinnik amma suliaKapvingani suliatannik pannaigutitsamik akkitaugesimajut piusituKait pijaugunnatunuk Kanutuinak pannaigutinnik, suliangujuit, ammalu maligatsalinginnit ikajuttigennik nunalinnut, Prâvansimit, nunatsualimâmi, ilinniavitsuumi suliaKatigellutik
- SakKitsiluni Kinugautinnit kenaujatsasiupviuKattatunut ilukKusinnik suliangujut amma kiggatottinnik
- SakKijâtitsiluni allasimajunik KaujimaKatikagiamut, Kaujittisutinnik amma inunnut uKâlapvigikattaluni kamagijausimakattalunilu suliaKattat ammalu asinginnik Kanuttogumajaujunut Nunalinnut nâmmangani piusituKait ikajotiujuk amma ikajuttet pigumajauunit, ikajuttiujuk Kanuk pimangât amma atjigalangit maligatsait pikKujaujut.
- PiulimatsiaKattaluni ullunga nâmmangani Kaujisattausimajut amma KaujittisutikaKattaluni atutaugialet
- Tuntigialik takKimi pijagenninginni Kaujittisutinnik amma asinginnik atjigalangit Kaujittisutinnik Kinugautinnik;
- SakKitsiKattaluni Kaujisatsialunillu suliaigijaujumi sanginittisigiamik ammalu nalunaittamajunik nanituinnanik piusivallianinginni.

Ilisimausigigialingit:

- Pigumajaulualâttuk ottugajunik Nunalet ilinnianik ilinni-asimajumi Nalunaikkutamik upvalu atjigalanganik 5 – 10 jârini Kaujimajaugettunik atjigalanganik ilisimalluni amma Kaujimatsialuni ilisimallunilu. IlaKalluni ilinniatsijugiamik amma/Upvalu ilisimatsiaKujaujuk.
- IlisimausiKalluni Inuit ilukKusinnik, UKausinnik inuillu nunanginnik.
- Takujauttisiluni Kimiggusiasongujutsalu amma suliaKapvimi aulatsiasongullunilu.
- SuliaKatsiaKattaluni Kagitaujatigut taijak MS Word/Excel/Windows.
- ilisimalluni suliatannik suliaKapviup attugialinginnit
- SuliaKatsiaKattaluni.
- imminik suliaKatsiasongulluni

Ikajuttaugotet:

- SuliaKatsiasongulluni Akilittutaulluni nukKangaviujuni Akilittutaulluni
- Namutuinnak aigalannimut IkajuttaugutiKalluni
- Labradorimi IkajuttaugutiKalluni
- katingautik Insurins-siKalluni ilagijautillugu inositsiagittinnimmi amma kigutiligijaunni
- katingautik utittitaugutik InutuKaunimmut

Ikajuvaligajuttuk:

- Tamâginnik uKâlasongulluni Inuttitut Kallunâtitullu.

Kaujisallutit:

careersonline@nunatsiavut.com

Ottugautet âjausimagialet fimfiliak apvaKâttinagu matuttauvingata ullugani.

kamagijatsat:

- kamasongulluni amma aulatsijiKattaluni kenaujatsasiuguti-gisimajangani amma Kaujisitsiutimmik ilingajunut suliamsaujunik.
- SuliamsiaKattaluni UKausinik Aulatsijimmik kamagitsialugit UKausinik suliamsaujunik.
- kamanniKagiaKajuk aulataugutinginni kinatuinnanik suliaKattet unnijaugialik atâgut ikajotiuninginnit ilaKalluni piusituKait ikajotiugunnatunut.
- kamanniKagiaKajuk KaujisautiKannimi, pivalliatagutet amma atuliaKittisigiamik maligatsanik ilikKusik pannaigutimik
- IlinniasimaniKalluni amma kamagijaugialet
- IngiggaKattagiaKalluni pikKujauguni
- Asinginnilu suliaKagiaKatuaguni kamasongulluni

