

OPERATIONS MANAGER

DEPARTMENT: LANGUAGE, CULTURE AND TOURISM

TERM: PERMANENT FULL - TIME

COMMUNITY: NUNATSIAVUT (NAIN, HOPEDALE, POSTVILLE, MAKKOVIK, RIGOLET) OR HAPPY VALLEY GOOSE BAY

CLOSING: MAY 27, 2024

Responsibilities:

- Implement projects identified in the “Improving public-private collaboration to sustain a remote Indigenous tourism venture: The case of Torngat Mountains Base Camp and Research Station in Nunatsiavut” report.
- Liaise with various departments within Nunatsiavut Government and external stakeholders, partners and contracted operator of the Torngat Mountains Base Camp and Research Station.
- Facilitate consistent communications between all parties involved in the operations of Torngat Mountains Base Camp and Research Station and programs in Hebron.
- Contract Management for the operations at Torngat Mountains Base Camp and Research Station and any programs in Hebron.
- Develop proposals to secure external funding for any programming at the Torngat Mountains National Park Research Centre and Base Camp and in Hebron, as well as necessary report writing.
- Provide supervision and oversight for the Youth Leadership and Hebron Ambassador and Restoration Programs.
- Develop and implement policies and procedures relating to the Torngat Mountains Base Camp and Research Station and Hebron Ambassador and Restoration Programs.
- Support budget development and ensure expenditures are within budget.
- Lead year-round marketing efforts for Torngat Mountains Research Centre and Base Camp and Hebron.

Qualifications:

- Diploma in business management or tourism management with 5-10 years of related experience. A combination of relevant education and/or experience will be considered.
- Ability to assume responsibility, prioritize and meet deadlines, handle multiple and varied tasks.
- Excellent written and analytical skills including report and proposal writing.
- Excellent communication and interpersonal skills, including the ability to communicate effectively with internal and external stakeholders.

Assets:

- Beneficiary of the Labrador Inuit Land Claim Agreement.
- Ability to speak and understand Inuktitut.
- Experience working in northern and Indigenous communities.
- Experience working in remote, northern land-based programming.

Contact:

careers@nunatsiavut.com

Applications should be forwarded before 4:30pm on closing day.

Responsibilities:

- Provide written communications, reports and presentations on the Torngat Mountains Research Centre and Base Camp and on programs in Hebron as required.
- Provide regular updates to Director of Tourism on activities and performance of Torngat Mountains Research Centre and Base Camp and in Hebron.
- Develop strong community relationships and partnerships to support programming and events.
- Practicing and ensuring adhere to NG's Occupational Health and Safety Program and protocols at work sites.
- Travel will be required.
- Other duties as required.

Benefits:

- Competitive Paid Leave Package.
- Travel Benefit.
- Labrador Allowance.
- Group insurance including health and dental.
- Group pension.

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The Nunatsiavut Government is an equal opportunity employer however preference will be given to beneficiaries of the Labrador Inuit Land Claims Agreement. Applicants are asked to clearly state their Nunatsiavut beneficiary number on their cover letter or resume when applying.

SULIAKAPVINI AULATSII

SULIAKAPVIK: UKAUSILIGIJET, ILUKKUSILIGIJET, NIUGGUTULIGIJELLU

KANGA: SULIAKAINNALUNI

NANI: NUNATSIAVUT (NAIN, HOPEDALE, MAKKOVIK, KIPUKKAK
UBVALU RIGOLETIMI) ABVALU HAPPY VALLEY-GOOSE BAY-IMI

KILLILIPVINGA: MAI 27, 2024

kamagijatsat:

- AtuliaKititsigialik suliangugajattunik Kaujisautiliangusimajut malillugit.
- SuliaKaKatiKagialik suliaKapvinik Nunatsiaviup kavaman-gani asinginnilu ikajuttiuKattatunik, ikajuttiminik kântraki-kut aulatsijinik Tungait KakKasuangita Aullâsimapvingani Kaujisapvinganilu;
- Pigiasititsigialik uKaKatigetsianimmik akungani ilonnaini suliaKapvini suliaKajunik Tungait KakKasuangita Aullâsi-mapvingani Kaujisapvinganilu suliaKajunillu Hebron-imi;
- kantrâkiliuKattagialik aulataugutitsanik Tungait KakKasuanga Aullâsimapvingani Kaujisapvinganilu sunatuinnanillu ikajotunik Hebron-imi;
- Kinugautiliugialik kenaujatsanik atugatsautillugit ikajotitut Tungait KakKasuangita SilakKijâpvingani Kaujisanniup SuliaKapvingani Aullâsimapvinganillu Hebron-imi, pigiaKali-gunilu Kaujitsanik allaKattaluni;
- kamajiuKattagialik aulatsijiuKattalunilu Inosuttuit Sivukkat-inut Hebron-imilu SuliaKattinik, âkKegiagutinillu ikajosinik;
- Maligatsanik pikKujausinillu sakKititsigialik tugâgutigillugit Tungait KakKasuangita SilakKijâpvingani Kaujisapvinganilu Hebron-imi SuliaKattinik âkKegiagutinillu ikajosinik;
- Ikajuttiugialik kenaujaliginnimi pivalliaugutitsanik kamallunilu kenaujait atuttausianningit Kângiutinagit kenajakkuvinik;
- SivulittiuKattagialik jârilimâmi aullaigatsaliginnimi Tungait KakKasuangita Aullâsimapvingani Hebron-imilu;
- Kaujitsisongugialik Aulatsijimminik Niuggutuligijinik pikatausiusimajunik Tungait KakKasuangita Aullâsimapvin-gani Hebron-imilu;

Ilisimausigigialingit:

- NalunaikkutaKagialik aulatsijugiamik niuggutuliginnimil-lonet tallimanit senanut jârinik suliaKasimalluni. katillugit isumagijaugajattuk ilisasimanninga suliaKasimanninga-lu/-onnet.
- PisonguniKagialik, sivulliujsongugialik, killigiutjivini nâm-manâtsiasongujutsak, unuttunik atjigengitunik kamasongu-jutsaugialik.
- Allasiasongujutsak Kimiggusiagunallunilu Kaujitsiutinik Kinugautinillu.
- UKâlaKatiKatsiasongugialik inunnilu pitsianiKasongulluni; uKaKatiKatsiasongullunilu suliaKapvimini asinginnilu.

Suliatsatâgutaugunnatut:

- Ikajuttaugutilet Labrador Inuit Nunamik Satusainnikut AngiKatigegutingagut.
- UKasongujutsak tukisiallunilu Inuktitut.
- SuliaKasimajutsak taggâni NunaKakKâsimajuillu nunanginni.
- SuliaKalautsimajutsak Kaningituni, taggâni ikajotaugutinik.

Kaujisaallutit:

careers@nunatsiavut.com

Ottugautet âjausimagialet fimfiliak apvaKâttinagu matuttauvingata ullugani.

kamagijatsat:

- SakKititsigialik nunalinnut ikajuttigetsianimmik ikajugasuallugit ikajuttaugutigijet sugalautingillu;
- Atutsiagialik malitsialunilu Nunatsiaviup kavamangata kamatsiagutinginnik, pikKujausinnilu suliaKapvini;
- Aullasongugialik pigiaKatuaguni;
- Asinginnik suliaKasongugialik pikKujautuaguni.

Ikajuttaugotet:

- SuliaKatsiasongulluni Akilittutaulluni nukKangaviujuni Akilittutaulluni.
- Namutuinnak aigalannimut IkajuttaugutiKalluni.
- Labradorimi IkajuttaugutiKalluni.
- katingautik Insurins-siKalluni ilagijautillugu inositsiagittonnimmi amma kigutiligijaunnimi.
- katingautik utittitaugutik InutuKaunimmut.

Kaujisallutit:

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Ottugautet âjausimagialet fimfiliak apvaKâttinagu matuttauvingata ullungani.

Nunatsiavut kavamanga atjigettisiKattatuk suliatsasiuttunik tavatuak pigumajauluaKattatut ikajuttaugutilet Labrador Inuit Nunamik Satusainnimut AngiKatingegutingani. Ottugajuit allasiasimakKujaujut Nunatsiavut ikajuttaugutilet numuranganik allavitsangata pigianningani suliatsasiugutimillonnet ottugannimi.